

Tuesday March 28, 2023
 2:00 – 3:00
 MS Teams

Management Member	Department	Affiliation	Certified?	Attendance
M. Hotson	Mills Library	TMG		Y
C. Nicol	Mills Library	TMG	Y	Y
A. Pearce	Innis Library	TMG		N
C. Podedworny	Museum of Art	TMG	Y	Y
L. Serviss	Mills Library	MUFA		Y

Worker Member	Department	Affiliation	Certified?	Attendance
J. Adlington	Mills, Collections (Co-Chair)	MUALA		Y
A. Erasmi	Innis Library	Unifor Local 5555	Y	Y
T. Gregorio	Museum	Unifor Local 5555		Y
D. Hartz	MacPherson	Unifor Local 5555	Y	N
A. Schell	Mills, Research Collections	Unifor Local 5555	Y	Y
B. Sostar	Makerspace	Unifor Local 555		N
N. Waite	Mills Library	Unifor Local 5555		Y
G. Woods	Facilities – Mills, Thode, Innis	Unifor Local 5555		Y
A. Snively	Mills Library	Unifor Local 5555	Y	Y
T. Wray	Thode Library	Unifor Local 5555		Y

Guests	Department	Affiliation	Certified?	Attendance
Alicia Westfall	EOHSS	Advisor		Y

<p>Chair: J. Adlington Minute Taker: M. Hotson</p>	<p>Action Items</p>
<p>1) <u>Agenda, Attendance, Quorum, Introductions, Announcements</u></p>	
<p>2) <u>Business Arising, Minutes of the January 24, 2023 Meeting</u></p> <p>a. Minutes attached to this email invite</p> <p>b. First Aid Training: session for Library staff. Message sent to all staff (Anne Pottier) for interest in certification and recertification. Will schedule sessions for Library staff interested – dates expected end of June. New provider through EOHSS includes hybrid option (Action First Aid).</p> <p>c. Rapid Antigen Tests for Library staff and students – Alicia will have kits sent over to Geoff’s attention.</p> <p>d. Follow up with security on police response and presence with call – Alicia spoke with Joe who offered to look into incident further. Lynne will connect with Joe regarding incident.</p> <p>e. Custodians no longer replacing lights - Alicia has followed up with Facilities who has confirmed that Electricians are now replacing lights. Existing work orders will be looked after ASAP – any safety issues related to lights should be noted in work order for prioritization. Report any further delays to Alicia.</p>	<p>Janice will follow up with Anne re: new provider for training.</p>
<p>3) <u>New Business</u></p>	
<p>4) <u>Review of Reports</u></p> <p><u>Central Health & Safety Committee (Anne/Lynne)</u> February Meeting:</p> <p>Updated Health and Safety training – Discussing best time and approach to roll out to community. Leah Allan demonstrated introduction to training module.</p> <p>The committee discussed the following regarding Health and Safety Training:</p> <ul style="list-style-type: none"> • Adding described audio • Using LinkedIn resources regarding occupational health • Updating training matrix and timeline • Adding resources to a virtual health and safety board (available on EOHSS website) <p>Education Topic – Emergency Guidance Document for Presenters/Lecturers – Leah</p> <p>Allan outlined document contents. Preamble, building maps. and script. Working with Athletics and Recreation to add to training.</p> <p>A. Pottier suggested adding accessibility protocols. It was noted phones were installed in all registrar-controlled classrooms.</p>	

March Meeting:

Announced an external review has been initiated for injury and incident reporting. Looking to have a consultant identified by mid-March. Also looking to bring more alignment with psychological health and safety hazards.

- Review currently underway; consultant will provide recommendations on improving process.
- Employees & managers were uncertain on when/where to report 'other' issues – i.e., violence, harassment.

EOHSS report (Alicia)

- Updated department name: University Health and Safety (UHS)
- Working on new training modules. First updated module involves Slip, Trips and Falls & Asbestos now rolled into one training module – includes 30-minute video. Roll out expected summer 2023
- Safety and Health week – in person BBQ first week of May
- Safety Award of Excellence – nominations open
- New EFAP provider will be Telus Health effective March 31

Injury/Incident reports (Chris/Carol)

Library

- Student reported feeling faint due to previous injury – EFRT called, recommended they follow up with their health care provider.

Museum

- No reports

Ergonomic assessments (Anne/Carol)


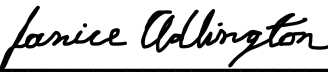
Library

Museum

Inspection Reports

- Mills Lower Levels, BSB
BSB
 - Thesis boxes beginning to lean, plastic damaged
 - Construction equipment, boxes etc. being stored on landing, impeding entranceMills Lower Level (OS tickets required)
 - Emergency exit light out
 - Women's washroom – toilets constantly flushing
 - Air diffusers require cleaning
- 88 Forsyth
 - List of qualified first aiders out of date
- Mills, 1st floor
 - No update
- Mills, 4th floor
 - Number of lights out – ticket submitted
- Museum
 - Lights still out from last report
- Thode
 - No issues to report
- Mills, 3rd floor
 - No issues to report

Mary to send out updated first aid list.

<p>Older reports?</p> <ul style="list-style-type: none"> • Mills, 2nd floor <ul style="list-style-type: none"> - No update • Mills, 5th floor <ul style="list-style-type: none"> - No update; follow up with Darryl 	<p>Janice will follow up with Darryl on 5th Floor inspection report.</p>
<p>5) <u>Items to forward to Central JHSC</u></p>	
<ul style="list-style-type: none"> • <u>Next meeting notice and adjournment</u> <p>May 23,2023 2:00 – 3:00 MS Teams Chair: Carol Podedworny</p>	
<p>PLEASE NOTE: If you cannot attend the next meeting, please send an alternate so the business of the committee can be conducted.</p>  <p>_____</p> <p>C. Podedworny, Management Co-Chair</p>  <p>_____</p> <p>J. Adlington, Worker Co-Chair</p>	